



REGULAR MONTHLY BOARD OF DIRECTORS MEETING

MUTUAL EIGHT

SUMMARY REPORT

Monday, September 25, 2023

Action/Request			Person Responsible
1. <u>Approval of Minutes – a</u> The Regular Meeting Minutes of August 28, 2023 were approved by general consent of the board to stand approved as presented.			Mutual Board Portfolio Specialist
2. <u>Building Inspector's Report – a</u> RESOLVED to approve a 3-year contract with EMPIRE PIPE CLEANING to clean sewer pipes at a total cost not to exceed \$7,083.32. Funds to come from Operating and authorize the President to sign any necessary documentation.			Mutual Board Physical Property Building Inspector Finance
3. <u>Consent Calendar – a</u> RESOLVED that the Board authorizes the following transfers of funds per detailed and dated resolutions, by consent calendar.			Mutual Board Finance
Transfer/ Invoice Date	Amount	Originating/Destination Accounts or Payee	
8/1, 8/15, 8/17	13,340.00	J&J Landscaping Inc. (Invoice# 7-24-238, 8-15-238, M0082308)	
8/3/23	63,289.01	M.J. Jurado Inc. (Invoice# 1340)	
9/6/23	171,008.40	ACH-Direct Debit from multiple shareholders/US Bank Checking	
9/8/23	96,040.34	US Bank Checking/GRF – US Bank Checking	
4. <u>Unfinished Business – a</u> RESOLVED to ratify proposed rule change by amending Article 2 – Architectural Guidelines, Section 2.5 – Skylights to Bathrooms or Kitchens, 2.8 – Contractor Provisions, renaming and amending 2.11 – Pre-Demolition to Curbless “Roll-In Showers, renaming and amending 2.12 – Demolition to Pre-Demolition and Demolition, and renaming and amending 2.28 – Roof Extensions to Gates of the Rules and Regulations; the 28-day posting requirement has been met.			Mutual Board Mutual Admin. Physical Property Building Inspector



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5. <u>New Business – b</u> RESOLVED to schedule Mutual Eight Annual Shareholder meeting date on Monday, May 27, 2024 at 10 a.m. in Clubhouse 4.	Mutual Board Mutual Admin.
6. <u>New Business – c</u> RESOLVED to cancel Mutual Eight's meeting scheduled on December 25 th , 2023, due to Christmas Day.	Mutual Board Mutual Admin.
7. <u>New Business – d</u> RESOLVED to <u>NOT</u> have any document removed from the public LWSB Mutual Eight Website.	Mutual Board IT Department Mutual Admin. GRF Admin.
8. <u>New Business – e</u> RESOLVED to approve the landscaping proposal from J & J Landscaping to trim Mutual Eight's trees at a cost not to exceed \$14,040. Funds to come from Landscape Extras and authorize the President to sign any necessary documentation.	Mutual Board Finance Building Inspector
<u>Follow-Ups for Next Regular Board Meeting</u> 1. Mutual Monthly Finances Aug/Sept 2. Consent Calendar 3. Discuss and vote to approve plan to replace Zinsco Electrical panels – 10/year 4. Discuss replacement of cooking fire prevention for electric coil burners	Mutual Board Portfolio Specialist