

**A G E N D A**  
**REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS**  
**SEAL BEACH MUTUAL EIGHT**  
**July 25, 2022**

**Open Forum begins at 9:15 a.m. – Meeting begins at 9:30 a.m.**  
**Administration Building, Conference Room A and via Zoom Video/**  
**Conference Call**

**TO ATTEND:** The Shareholder will be provided with instructions on how to access the call via telephone or via video upon the Shareholder contacting GRF Mutual Administration at [mutualsecretaries@lwsb.com](mailto:mutualsecretaries@lwsb.com) or (562)431-6586 ext. 313 and requesting the call-in or log-in information.

**TO MAKE COMMENTS DURING MEETING:** In order to make a comment during the open Shareholder forum, the Shareholder must submit their name, Unit number, and telephone number, via e-mail at [mutualsecretaries@lwsb.com](mailto:mutualsecretaries@lwsb.com), by no later than 3:30 p.m., on 07/22/2022, the business day before the date of the meeting. If you do not have access to an email, please call (562)431-6586 ext. 313 and let us know that you wish to make a comment during the open shareholder forum.

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. INTRODUCTION OF GRF REPRESENTATIVE, STAFF AND GUEST(S)

Ms. Thompson, GRF Representative  
Ms. Sedgwick, Executive Director  
Mr. Hough, Building Inspector  
Mr. Monroy, Portfolio Specialist  
Ms. Duarte, Recording Secretary

4. APPROVAL OF MINUTES
  - a. **Regular Meeting Minutes of June 27, 2022**
5. GUEST SPEAKER Ms. Sedgwick
  - a. Introduction to Mutual Eight Board
6. BUILDING INSPECTOR'S REPORT Mr. Hough

Permit Activity; Escrow Activity; Contracts & Projects; Shareholder and Mutual Requests (pp.4-5)

  - a. Discuss and vote to approve bid for painting and termite repair by Vicker's Company (p.6)
  - b. Discuss and vote to ratify action taken on June 27, 2022 to approve J.C. Kress proposal for hood installation (p.7)
7. GRF REPRESENTATIVE Ms. Thompson
8. CONSENT CALENDAR
  - a. Discuss and vote to approve authorization of transfers of funds for Mutual Eight (p.8)

9. **UNFINISHED BUSINESS**

- a. Discuss and vote to ratify amended Rules & Regulations Article 14, Section 14.11 – Realtor Hours of Operations (pp.9-10)
- b. Discuss and vote to ratify amended Rules & Regulations Article 17, Section 17.12 – Water Odor Abatement/Water Oder Responsibilities (pp.11-12)
- c. Discuss and vote to ratify amended Rules & Regulations Article 3, Section 3.2 – Golf Cart Pads (pp.13-14)

10. **NEW BUSINESS**

- a. Discuss and vote to approve Mutual Monthly Finances (p.15)
- b. Discuss and vote on Committee Assignments (p.16)
- c. Discuss and vote to approve Towing Agreement for 2022-2023 (pp.17-19)
- d. Discuss and vote to ratify phone poll conducted on July 11, 2022 to approve patio at unit 197-G by J&J Landscape (p.20)
- e. Discuss Financial Statement Recap (p.21)
- f. Discuss and vote to approve patio at unit 183G (p.22)

**STAFF BREAK BY 11:00 a.m.**

- 11. SECRETARY / CORRESPONDENCE Ms. Youngs
- 12. CHIEF FINANCIAL OFFICER'S REPORT Ms. Weisenstein
- 13. VICE PRESIDENT REPORT Mr. Banfield
- 14. PRESIDENT REPORT Ms. Dolch
- 15. PORTFOLIO SPECIALIST REPORT Mr. Monroy
- 16. ANNOUNCEMENTS
  - a. **NEXT MEETING: Monday, August 22, 2022, at 9:15 a.m. Open Session, 9:30 a.m. Location: Administration Building, Conference Room A and via Zoom Video/ Conference Call**
- 17. COMMITTEE REPORTS
- 18. DIRECTORS' COMMENTS
- 19. SHAREHOLDERS' COMMENTS (2-3 minutes)
- 20. ADJOURNMENT
- 21. EXECUTIVE SESSION

**STAFF WILL LEAVE THE MEETING BY 12:00 p.m.**

**MUTUAL EIGHT EMAIL BLAST**

If you would like to keep up with the Mutual Eight current information and events, please submit your email address to President Dolch. To be included in the Mutual Eight email blast, please email President Dolch at the email address provided with a subject line referencing your unit number:

[m8emails@gmail.com](mailto:m8emails@gmail.com)

## MONTHLY INSPECTORS REPORT

MUTUAL: **NO. 8**

INSPECTOR: **Danny Hough**

MUTUAL BOARD MEETING DATE: **July, 2022**

### PERMIT ACTIVITY

UNIT #	DESCRIPTION OF WORK	GRF/CITY PERMIT	PERMIT ISSUE	COMP. DATE	CHANGE ORDER	RECENT INSPECTION	CONTRACTOR / COMMENTS
177J	Remodel	04/28/22	04/15/22	06/29/22	no		LW Décor
177G	Remodel	05/13/22	04/29/22	06/29/22	no		LW Décor
178D	Remodel and addition	both	08/18/21	06/30/22	YES		Anaya builders
178D	footings	both	10/31/22	05/20/22	no		Anya Builders
178K	Windows and door	both	06/27/22	09/10/22			Bodies Glass Service
179E	GFCI patio	GRF	06/17/22	06/29/22	no		Vickers
183J	Abaitment	GRF	02/25/22	03/15/22	no	waiting on change order	Universal Abatement Services
194L	Hot Mop	both	04/21/22	04/22/22	no		Los Al Builders
183A	Air Conditioner	both	05/11/22	05/11/22			Greenwood.
183G	Remodel	both	04/18/22	05/20/22			JC Kress
183G	cartport cabinet	GRF	03/29/22	04/30/22	no		MJ jurado
183G	Insulation	both	04/18/22	06/28/22	no		JC Kress
183J	Remodel	both	03/19/22	07/08/22		Abatment	Universal Abatement Service
184J	Remove kitchen upper cabinet and install backsplash	GRF	02/24/22	04/15/22	no		JC Kress
184L	Heat pump	both	03/05/22	04/02/22	no		Alpine Heating and Air
185G	Central Air	both	05/09/22	08/24/22	no	Final 7/15/22	Greenwood
187C	shower cut down	both	04/13/22	05/13/22	no	Final 7/7/22	NuKote
188K	Carport cabinet	GRF	06/30/22	08/01/22			M. J Jurado Inc.
194E	Install door / window	both	02/15/22	06/08/22	no		Los Al Builders
194F	shower remodel, vanity and countertop, sink, faucet, toilet, etc.	both	12/07/21	03/30/22	no		Los Al Builders
195H	Entry door	GRF	03/19/22	07/02/22	no		Ryden Construction
196I	Carpet	GRF	04/11/22	06/28/22	no		B&B Carpets
197E	Extend wall 24in	both	04/07/22	07/31/22	no		John M. Bergkvist
198H	5x9 cart pad	GRF	03/26/22	04/15/22	no		J&J Landscaping
206A	Insulation	both	5/5/22				

### ESCROW ACTIVITY

UNIT #	NMI	PLI	NBO	FI	FCOEI	ROF	DOCUMENTS/COMMENTS
178C		7/12/22					
183J		6/29/22					
185B		5/2/22	6/1/22	6/17/22	6/30/22		
185F		3/8/22	6/28/22	6/28/22	7/13/22		
185K		5/18/22	6/30/22				
187G		5/5/22					
187D		5/6/22	6/28/22	6/30/22	7/15/22		
187L		5/9/22					
195B		5/9/22	6/23/22				buyer changed her mind on purchase
202L		4/18/22					
204C		6/29/22					
205C		4/14/22	5/18/22	5/20/22	6/6/22		

NMI = New Member Inspection   PLI = Pre-Listing Inspection   NBO = New Buyer Orientation  
 FI = Final Inspection   FCOEI = Final COE Inspection   ROF = Release of Funds

### CONTRACTS

## MONTHLY INSPECTORS REPORT

MUTUAL: **NO. 8**

INSPECTOR: **Danny Hough**

MUTUAL BOARD MEETING DATE: **July, 2022**

CONTRACTOR	PROJECTS
J & J Landscaping	September 16, 2019 to September 15, 2022
So Cal Fire Protection	laundry room fire extinguishers - yearly
Empire Pipe and Supply	sewer cleaning - yearly
Fenn	Pest control May 31, 2021 to May 31, 2023
Fenn	Bait station -july 1,2020 to june 30, 2023
National Coin Washer & Service, Inc.	laundry services + 29 washers and 29 dryers July 1, 2019 - June 30, 2024

### SITE VISITS

179A Check faucet and skylight
178D Talk to contractor
178J Check brocken drawer
182A Check water heater and ceiling texture
183A Entry lock issues
183A carport clean out
200K verify radiant heat
181D Hole in shower ceiling
178D Talk to contractor
183L Fenn
183A air conditioning
181D Key in lock box
204F remodel bathroom
184H Water heater, door rubs on frame
194A Foul smell
183K Sidewalk
180E shower deterating
197L Check leak at faucet
180A-B Open door for contractor
193F Check for key in lock box
180K insect damage
196B info on remodel

# *Mutual Corporation No. Eight*

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## MEMO

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**TO:** MUTUAL BOARD OF DIRECTORS  
**FROM:** MUTUAL ADMINISTRATION  
**SUBJECT:** DISCUSS AND VOTE TO APPROVE BID FOR PAINTING AND TERMITE REPAIR BY VICKER'S COMPANY (BUILDING INSPECTOR'S REPORT, ITEM A)  
**DATE:** JULY 25, 2022  
**CC:** MUTUAL FILE

I move to approve the bid with Vicker's Construction for painting and termite repair at the hourly rate of \$47.50. Funds to come from Roofing Reserve and authorize the President to sign any necessary documentations.

# *Mutual Corporation No. Eight*

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## MEMO

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**TO:** MUTUAL BOARD OF DIRECTORS  
**FROM:** MUTUAL ADMINISTRATION  
**SUBJECT:** DISCUSS AND VOTE TO RATIFY ACTION TAKEN ON JUNE 27, 2022 TO APPROVE HOOD INSTALLATION (BUILDING INSPECTOR'S REPORT, ITEM B)  
**DATE:** JULY 25, 2022  
**CC:** MUTUAL FILE

I move to ratify action taken on June 27, 2022, to approve J.C. Kress proposal for hood installation, at a cost of \$225.00 each to remove existing square kitchen hood. \$20.00 each to add inline back draft damper if needed. Install GRF hood, hood and damper to be provided by GRF \$65.00 per hour per man. Standard/original hoods have been averaging two hours per unit \$120.00 each average number of hoods will vary. Any cabinet or counter work if required will be billed at \$65.00 per hour per man. \$55.00 per hood. Funds to come from Roofing Reserve and authorize the President to sign any necessary documentation.

# Mutual Corporation No. Eight

## MEMO

**TO:** MUTUAL EIGHT BOARD OF DIRECTORS  
**FROM:** MUTUAL ADMINISTRATION  
**SUBJECT:** DISCUSS AND VOTE TO AUTHORIZE TRANSFERS OF FUNDS FOR  
MUTUAL EIGHT (CONSENT CALENDAR, ITEM A)  
**DATE:** JULY 25, 2022  
**CC:** MUTUAL FILE

I move that the Mutual Eight Board authorizes the following transfers of funds per detailed and dated resolutions.

<i>Transfer/ Invoice Date</i>	<i>Amount</i>	<i>Originating/Destination Accounts or Payee</i>
03/22/2022	\$10,307.40	Invoice# 30528 Check# 11632 Payee: Roofing Standard
06/21/2022	\$35,040.67	Transfer from US Bank Checking to US Bank Restricted Money Mkt.
06/24/2022	\$11,000.00	Invoice# Sale of 205C Check# 041323 Payor: Castlehead, Inc. Escrows
06/27/2022	\$10,614.76	Transfer from US Bank Restricted Money Mkt. to US Bank Non-Restricted Money Mkt.
07/01/2022	\$12,090.00	Invoice# multiple Check# 11631 Payee: J & J Landscaping
07/05/2022	\$157,084.33	Transfer from ACH- Direct Debit from multiple shareholders to US Bank Checking
07/05/2022	\$90,606.61	Transfer from US Bank Checking to GRF-US Bank Checking
07/06/2022	\$62,559.53	Transfer from US Bank Checking to US Bank Impound (Property Taxes)



# *Mutual Corporation No. Eight*

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## MEMO

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**TO:** MUTUAL BOARD OF DIRECTORS  
**FROM:** MUTUAL ADMINISTRATION  
**SUBJECT:** DISCUSS AND VOTE TO RATIFY AMENDED RULES AND REGULATIONS  
ARTICLE XIV SECTION 14.11 - REALTOR HOURS OF OPERATIONS  
(UNFINISHED BUSINESS, ITEM A)  
**DATE:** JULY 25, 2022  
**CC:** MUTUAL FILE

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I move to ratify proposed Rules and Regulations change amending Article XIV Section 14.11 – Realtor Hours of Operations of the Rule and Regulations; the 28-day posting requirement has been met.

**SEAL BEACH MUTUAL NO. EIGHT**

**Rules and Regulations**

**14.11 Section 14.11 - Realtor's Hours of Operation**

Realtor's agents may show properties in Mutual 8 only between the hours between 8:00 a.m. and 6:30 p.m., Monday – Sunday. Exceptions must be approved 24 hours in advance by the mutual president or designated director.

**15. ARTICLE XV – PENALTIES, FINES, & FEES**

**15.1. Section 15.1 – General Violations.**

In order to enforce the Governing Documents and Rules and Regulations, the Mutual Board may levy, assess, and collect reasonable fines as established by the Board of Directors pursuant to these Rules and the Fine Schedule attached hereto as Exhibit “D” and incorporated herein. The fines will be assessed against the Shareholder for violations by the Shareholder, members of the Shareholder's family, or the Shareholder's guests, invitees, licensee, tenants or lessees, pursuant to the following policy:

**15.1.1. Violations.**

If there is a violation of the Governing Documents, including the Occupancy Agreement or these Rules, any Shareholder may contact the Mutual Board or GRF, in order to report the alleged violation to the Mutual Board. Violation reports should be in writing and should describe the violation, identify the alleged violator, and identify the individual making the report. Please note that Shareholders do not have the right to remain anonymous when reporting an alleged violation. Upon receipt of a violation report, the Mutual Board will commence the enforcement process and determine whether a violation has occurred. The Mutual Board has complete discretion to decide whether or not to take action on a written violation complaint and what action, if any, will be taken. The Mutual Board may investigate any reported violation in order to determine whether the alleged violation has potential merit and, if so, whether the violation warrants action by the Board. Violations may also be noted by members of the Mutual Board, GRF, and/or staff during regular walkthroughs of the Mutual.

**15.1.2. Enforcement Procedures.**

The Mutual reserves the right to take legal action in order to enforce compliance with the Governing Documents at any stage in the enforcement process. Serious violations warranting immediate action may be forwarded to legal counsel with or without taking the steps outlined below. Violations which the Mutual Board decides to address internally will be dealt with as follows:

(July 22)

# *Mutual Corporation No. Eight*

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## MEMO

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**TO:** MUTUAL BOARD OF DIRECTORS  
**FROM:** MUTUAL ADMINISTRATION  
**SUBJECT:** DISCUSS AND VOTE TO RATIFY AMENDED RULES AND REGULATIONS  
ARTICLE XVII SECTION 17.12 - WATER ODOR ABATEMENT/ WATER ODOR  
RESPONSIBILITIES (UNFINISHED BUSINESS, ITEM B)  
**DATE:** JULY 25, 2022  
**CC:** MUTUAL FILE

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I move to ratify proposed Rules and Regulations change amending Article XVII Section 17.12 – Water Odor Abatement/ Water Odor Responsibilities of the Rule and Regulations; the 28-day posting requirement has been met.

**SEAL BEACH MUTUAL NO. EIGHT**

**Rules and Regulations**

**17.12. Section 17.12 – Water Odor Abatement/ Water Odor Responsibilities**

**17.12.1. NOTE:** The City of Seal Beach water has a discernible and objectionable odor due to minerals and bacteria found naturally in well water. When a water heater sits unused for an extended length of time (two weeks or longer), these elements become concentrated in the tank and the hot water may develop a strong offensive odor similar to “rotten eggs”. This condition may be alleviated by flushing all hot water from the system and disinfecting the tank with chlorine bleach. Service Maintenance department will provide this service at SHAREHOLDER’S EXPENSE. This is a SERVICE issue, not a maintenance issue and as such not the mutual’s responsibility to address.

**18. ARTICLE XVIII – INTERNAL DISPUTE RESOLUTION**

**18.1. Section 18.1 – Basic Procedures.**

This Article XVIII applies to a dispute between the Mutual and a Shareholder involving their respective rights, duties, or liabilities under the Davis-Stirling Act, the Corporation Law, or the Governing Documents. This Article XVIII supplements, and does not replace, the requirements of the Davis-Stirling Act relating to alternative dispute resolution as a prerequisite to an enforcement action. The following procedure shall apply to resolving a dispute by internal dispute resolution (“IDR”):

**18.1.1.** IDR may be invoked by either the Mutual or a Shareholder.

**18.1.2.** A request invoking IDR shall be in writing. The written request for IDR shall contain the following:

**18.1.2.1.** A request for IDR pursuant to this Article 18.

**18.1.2.2.** A brief description of the dispute between the parties.

**18.1.3.** Upon receipt of a written request for IDR, the party receiving the request shall respond in writing to the other party within thirty (30) days, indicating whether such party agrees to engage in the IDR process. If the party receiving the request fails to respond within such thirty (30) day period, the request for IDR shall be deemed to be denied.

**18.1.3.1.** If IDR is invoked by a Shareholder, the Mutual shall be required to participate in the IDR process.

**18.1.3.2.** If IDR is invoked by the Mutual, the Shareholder may elect not to participate in the IDR process.

**18.1.4.** Upon receipt of a written request for IDR, the Board shall designate at least two (2) Directors with whom the Shareholder may meet and confer.

(July 22)

# *Mutual Corporation No. Eight*

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## MEMO

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**TO:** MUTUAL BOARD OF DIRECTORS  
**FROM:** MUTUAL ADMINISTRATION  
**SUBJECT:** DISCUSS AND VOTE TO RATIFY AMENDED RULES AND REGULATIONS  
ARTICLE III SECTION 3.2 – GOLF CART PADS (UNFINISHED BUSINESS,  
ITEM C)  
**DATE:** JULY 25, 2022  
**CC:** MUTUAL FILE

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I move to ratify proposed Rules and Regulations change amending Article III Section 3.2 – Golf Cart Pads of the Rule and Regulations; the 28-day posting requirement has been met.

**SEAL BEACH MUTUAL NO. EIGHT**

**Rules and Regulations**

bedroom, kitchen, or storage closet. Any item not appropriate to a porch will be removed by the Shareholder or by the Mutual at the Shareholder's expense.

**3.1.11. Enclosed Porches Acceptable Items.**

Acceptable items on enclosed porches include: (i) Refrigerator or freezer in working condition plugged directly into wall socket only; or (ii) A washer or a dryer or stacking washer and dryer installed inside a porch storage cabinet. A GRF building permit must be obtained for the installation of these appliances, and all codes relating to electrical and, if applicable, plumbing and ventilation must be adhered to.

**3.2. Section 3.2 – Golf Cart Pads.**

Prior to obtaining approval from the Board, to comply with the exclusive use of common property restrictions, the Shareholder wishing to install a golf cart pad must register with DMV and obtain an ADA disabled pass, a copy of which is to be attached to the application, and also register the golf cart with GRF and Security.

Shareholders must obtain approval from the Board of Directors to approve a temporary easement for exclusive use and follow established guidelines for the installation and use of any electric cart or scooter and any necessary pad used for parking and recharging of carts and scooters. Such pads shall not be considered a permanent change to the Unit but shall remain a "non-standard" change. Any parking or charging pad shall be removed upon the resale or transfer of the applicable share of stock at the seller's expense, unless the buyer wants the pad to remain and agrees to such in writing, including an agreement that the buyer will have a golf cart within sixty (60) days. The Shareholder constructing a golf cart pad must contact the Physical Property Department to obtain a permit which must be obtained prior to the start of any construction. Minimum width will be five feet (5') and maximum width of any cart pad will be six feet (6'). **The maximum overall size of the pad will be determined by the Board on a case by case, site specific basis.**

Materials allowed: concrete, decorative pavers and decorative stone. Decorative pavers and stone must have a three-inch (3") concrete buffer on each side incorporated into the maximum width of six feet (6') for the cart pad. **All paver/stone material is to be supported on 4-6" of decomposed granite, or equivalent, base material.**

By obtaining a permit for the cart pad, the Mutual Board is giving the Shareholder a temporary easement for the exclusive use of a portion of the common area. A

(July 22)

# *Mutual Corporation No. Eight*

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## **MEMO**

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**TO:** MUTUAL BOARD OF DIRECTORS  
**FROM:** MUTUAL ADMINISTRATION  
**SUBJECT:** DISCUSS AND VOTE TO APPROVE MUTUAL MONTHLY FINANCES (NEW BUSINESS, ITEM A)  
**DATE:** JULY 25, 2022  
**CC:** MUTUAL FILE

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I move to acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year's budget, statements prepared by the financial institutions where the Mutual has its operating and reserve accounts, an income and expense statement for the Mutual's operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of June 2022.

# *Mutual Corporation No. Eight*

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## MEMO

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**TO:** MUTUAL BOARD OF DIRECTORS  
**FROM:** MUTUAL ADMINISTRATION  
**SUBJECT:** DISCUSS AND VOTE ON COMMITTEE ASSIGNMENT (NEW BUSINESS, ITEM B)  
**DATE:** JULY 25, 2022  
**CC:** MUTUAL FILE

I move to appoint \_\_\_\_\_ (Chair) to Physical Property Committee. \_\_\_\_\_ (Chair), to the Landscape Committee.



# *Mutual Corporation No. Eight*

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## MEMO

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**TO:** MUTUAL BOARD OF DIRECTORS  
**FROM:** MUTUAL ADMINISTRATION  
**SUBJECT:** DISCUSS AND VOTE TO APPROVE TOWING AGREEMENT FOR 2022-2023  
(NEW BUSINESS, ITEM C)  
**DATE:** JULY 25, 2022  
**CC:** MUTUAL FILE

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At the June 28, 2021, board meeting, the Mutual Eight Board of Directors passed the following resolution: *RESOLVED to approve Mr. C's Towing Agreement for the towing of vehicles when there is a violation of Mutual Policy, effective 2021-2022, and authorize the President to sign the agreement.*

I move to approve Mr. C's Towing Agreement for the towing of vehicles when there is a violation of Mutual Policy, effective 2022-2023, and authorize the President to sign the agreement.



## PRIVATE PROPERTY TOW SERVICES AGREEMENT

<b>AGREEMENT DATE:</b>		<b>EFFECTIVE DATE:</b>	<b>July 25, 2022</b>	
<b>CUSTOMER:</b>	Mutual Eight Corporation			
<b>PROPERTY:</b>	Mutual Eight			
<b>TYPE OF PROPERTY:</b>	<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Retail	<input type="checkbox"/> HOA

This agreement by and between the Towing Company (named below) and Customer (named above) shall serve as authorization to serve the Property named above in accordance with the requirements of California Vehicle Code Section 22658 (CVC 22658) "Removal From Private Property" upon the specific written authorization of Customer, except for Section 22658(1)(1)(E), for which this agreement may serve as the general authorization.

The Towing Company agrees to respond to the Property within a reasonable period of time when requested by Customer for the purposes of removing any vehicle(s) that are not in compliance with the property or business regulations as determined by Customer and communicated to the Towing Company in the written authorization provided by Customer under CVC 22658(1).

The Towing Company will, as prescribed by law, promptly report all impounded vehicles to the appropriate law enforcement agency and will perform all operations within the guidelines set forth in CVC 22658.

The Towing Company agrees that their employees will act and conduct themselves in a professional, workman-like manner on and off the above Property. This agreement is for a period of one (1) year commencing on the Effective Date noted above and shall automatically renew annually, unless terminated in writing upon 30-days written notice by either party.

### ACCEPTED

<b>Customer:</b>	Mutual Eight Corporation	<b>Tow Company:</b>	Mr. C's Towing
<b>Signed:</b>		<b>Signed:</b>	
<b>Print Name:</b>	Jeri Dolch	<b>Print Name:</b>	
<b>Title:</b>	Mutual Eight Board President	<b>Title:</b>	
<b>Date:</b>		<b>Date:</b>	

## ACCOUNT INFORMATION

☐ Original ☐ Updated \_\_\_\_\_

<b>Property/Complex Name:</b>		
<b>Property Address:</b>		
<b>City/Zip:</b>		
<b>Cross Streets:</b>		
<b>Mailing Address:</b>	PO Box 2069, Seal Beach, CA 90740	
<b>Property Management Co.</b>	X Yes <input type="checkbox"/> No	
<b>If Yes, Name, Address &amp; Phone:</b>	Golden Rain Foundation, PO Box 2069, Seal Beach, CA 90740 (562) 431-6586, Ext. 377	
<b>MANAGER</b>	<b>ASSISTANT MANAGER</b>	<b>ON-SITE CONTACT</b>
Executive Director	Mutual Administration Manager	Security Services Director
Phone: 562-431-6586	Phone: 562-431-6586	Phone: 562-594-4754
Fax: 714-851-1251	Fax: 714-851-1253	Fax: 562-431-8206
<b>Security Company:</b>	X Yes <input type="checkbox"/> No	
<b>If Yes, Name, Address &amp; Phone:</b>	Internal Department of Property Management Company (562) 431-6586, Ext. 377	
<b>Persons Authorized to Sign for Vehicle Removals</b>  <b>(Two Board Members Must be Present)</b>	1.	Title: President
	2.	Title: Vice President
	3.	Title: CFO
	4.	Title: Secretary
	5.	Title: Director at Large
<b>PLEASE CHECK APPROPRIATE BOXES</b>		
<input type="checkbox"/> Fire Lane Removals	<input type="checkbox"/> Visitor Only Parking	<input type="checkbox"/> Posted "Tow-Away Zone"
<input type="checkbox"/> Ingress/Egress Interference	<input type="checkbox"/> Manager Parking Only	<input type="checkbox"/> Parking Permits
<input type="checkbox"/> Within 15' of Fire Hydrant	<input type="checkbox"/> Expired Tags	<input type="checkbox"/> Handicap Parking
<input type="checkbox"/> No Street Parking	<input type="checkbox"/> Tenants authorized to tow	<input type="checkbox"/> Blocking Carports
<input type="checkbox"/> Time Limit Parking	<input type="checkbox"/> Blocking Dumpster	<input type="checkbox"/> Double Parked
<input type="checkbox"/> Violation of Mutual Eight Policies on Mutual Eight Property, when directed by authorized Board Member		
<input type="checkbox"/> Proof of residence required. Describe: Carport spaces assigned and vehicle is to display decal of registration with Security. Non-resident parking by permission of Mutual Eight on a case-by-case basis.		
<b>Local Rate Jurisdiction:</b>		
<b>Tow Rate:</b>	<b>\$220.00</b>	
<b>Storage Rate/Day:</b>	<b>\$85.00</b>	
<b>Other / Weekend Drop Fee:</b>	<b>Gate Fee: \$110.00      Drop Fee: \$108.00</b>	

# Mutual Corporation No. Eight

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## MEMO

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**TO:** MUTUAL BOARD OF DIRECTORS  
**FROM:** MUTUAL ADMINISTRATION  
**SUBJECT:** DISCUSS AND VOTE TO RATIFY PHONE POLL CONDUCTED JULY 11, 2022 TO  
APPROVE PATIO AT UNIT 197-G BY J7J LANDSCAPING (NEW BUSINESS,  
ITEM D)  
**DATE:** JULY 25, 2022  
**CC:** MUTUAL FILE

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I move to ratify phone poll conducted July 11, 2022, to approve the patio for unit 197-G work to be done by J & J Landscaping, at the shareholder's expense.

DIRECTORS	YES/NO
President Dolch	YES
Vice President Banfield	YES
Secretary Youngs	YES
CFO Weisenstein	YES
Director Reed	YES

P.O. Box 2069  
Seal Beach CA 90740

Jun Actual	Jun Budget		2022 Y-T-D Actual	2022 Y-T-D Budget
99,734	99,733	Carrying Charges	598,403	598,398
42,414	42,414	Reserve Funding	254,482	254,484
<b>142,148</b>	<b>142,147</b>	<b>Total Regular Assessments</b>	<b>852,885</b>	<b>852,882</b>
288	334	Service Income	1,816	2,004
1,287	223	Financial Income	2,855	1,338
3,642	3,056	Other Income	21,863	18,336
<b>5,217</b>	<b>3,613</b>	<b>Total Other Income</b>	<b>26,533</b>	<b>21,678</b>
<b>147,365</b>	<b>145,760</b>	<b>Total Mutual Income</b>	<b>879,419</b>	<b>874,560</b>
59,866	59,866	GRF Trust Maintenance Fee	347,688	359,196
13,658	11,031	Utilities	69,738	66,186
195	1,291	Professional Fees	4,279	7,746
19,353	21,079	Outside Services	127,213	126,474
13,845	10,078	Taxes & Insurance	73,510	60,468
42,414	42,414	Contributions to Reserves	254,482	254,484
<b>149,331</b>	<b>145,759</b>	<b>Total Expenses Before Off-Budget</b>	<b>876,910</b>	<b>874,554</b>
<b>(1,967)</b>	<b>1</b>	<b>Excess Inc/(Exp) Before Off-Budget</b>	<b>2,508</b>	<b>6</b>
7,284	0	Depreciation Expense	43,541	0
<b>(9,250)</b>	<b>1</b>	<b>Excess Inc/(Exp) After Off-Budget</b>	<b>(41,033)</b>	<b>6</b>
		<b>Restricted Reserves</b>		
2,017	0	Appliance Reserve Equity	19,616	0
0	0	Painting Reserve	270,381	0
29,941	0	Roofing Reserve	371,001	0
4,583	0	Emergency Reserve Equity	236,636	0
5,100	0	Infrastructure Reserve	754,646	0
<b>41,641</b>	<b>0</b>	<b>Total Restricted Reserves</b>	<b>1,652,280</b>	<b>0</b>

# *Mutual Corporation No. Eight*

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## **MEMO**

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**TO:** MUTUAL BOARD OF DIRECTORS  
**FROM:** MUTUAL ADMINISTRATION  
**SUBJECT:** DISCUSS AND VOTE TO APPROVE PATIO AT UNIT 183G (NEW BUSINESS, ITEM F)  
**DATE:** JULY 25, 2022  
**CC:** MUTUAL FILE

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I move to approve patio for unit 183G. Work to be done by \_\_\_\_\_ at the shareholder's expense.