



REGULAR MONTHLY BOARD OF DIRECTORS MEETING

MUTUAL TEN

SUMMARY REPORT

Wednesday, February 23, 2022

Action/Request	Person Responsible															
1. Approval of the Minutes – a The Regular Board Meeting Minutes of January 26, 2022 were approved by general consent of the Board as printed and distributed.	Mutual Board Recording Secretary															
2. Approval of the Minutes – b The Special Meeting Minutes of January 31, 2022 were approved by general consent of the Board as printed and distributed.	Mutual Board Recording Secretary															
3. Approval of the Minutes – c The Special Meeting Minutes of February 11, 2022 were approved by general consent of the Board as printed and distributed.	Mutual Board Recording Secretary															
4. Building Inspector’s Report – a RESOLVED to authorize the Building Inspector to issue a work order for the annual maintenance on the Mutual fire extinguishers.	Mutual Board Building Inspector Physical Property															
5. Consent Calendar – a RESOLVED to authorize the following transfers of funds per detailed resolutions. <table><tr><th>Transfer/ Invoice Date</th><th>Amount</th><th>Originating/Destination Accounts or Payee</th></tr><tr><td>01/19/22</td><td>\$31,500.00</td><td>US Bank Checking to US Bank Restricted Money Mkt.</td></tr><tr><td>02/07/22</td><td>\$138,108.33</td><td>ACH – Direct Debit from Multiple Shareholders to US Bank Checking</td></tr><tr><td>02/07/22</td><td>\$72,723.00</td><td>US Bank Checking to GRF-US Bank Checking</td></tr><tr><td>02/08/22</td><td>\$51,197.39</td><td>US Bank Checking to US Bank Impound (Property Taxes)</td></tr></table>	Transfer/ Invoice Date	Amount	Originating/Destination Accounts or Payee	01/19/22	\$31,500.00	US Bank Checking to US Bank Restricted Money Mkt.	02/07/22	\$138,108.33	ACH – Direct Debit from Multiple Shareholders to US Bank Checking	02/07/22	\$72,723.00	US Bank Checking to GRF-US Bank Checking	02/08/22	\$51,197.39	US Bank Checking to US Bank Impound (Property Taxes)	Mutual Board Finance
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6. Chief Financial Officer’s Report – a RESOLVED to acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year’s budget. statements prepared	Mutual Board Finance															



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by the financial institutions where the Mutual has its operating and reserve accounts, an income and expense statement for the Mutual's operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of January 2022.	
7. <u>Follow-up for Month of February</u> 1. Consent Calendar 2. Mutual Monthly Finances 3. Cumulative Voting Statement 4. Cancel May's Monthly Board Meeting due to Annual Elections 5. Appoint Inspectors of Election	Mutual Board Mutual Admin Recording Secretary