

# **NOTICE**

**TO ATTEND:** The Shareholder will be provided with instructions on how to access the call via telephone or via video upon the Shareholder contacting his or her designated director and requesting the call-in or login information.

**TO PROVIDE COMMENTS DURING MEETING:** In order to make a comment during the open Shareholder forum, the Shareholder must (i) notify their designated director of their intent to speak during Shareholder open forum, or (ii) submit their information, including their name, Unit number, and telephone number, via e-mail at [mutalsecretaries@lwsb.com](mailto:mutalsecretaries@lwsb.com), by no later than 4:30 p.m., the business day before the date of the meeting.

**TO: SHAREHOLDERS OF MUTUAL EIGHT**

**FROM: MUTUAL EIGHT  
BOARD OF DIRECTORS**

**SUBJECT: SPECIAL BOARD MEETING  
(ZOOM CONFERENCE CALL)**

**DATE: TUESDAY, APRIL 7, 2020**

**TIME: 2:00 P.M. – 3:00 P.M.**

**LOCATION: VIDEO/TELEPHONE CONFERENCE**

**The purpose of this meeting is to:**

- (1) Document the vote of the Board regarding the suspension of all in-person meetings and adoption of the policy for telephone and video conference meeting**
- (2) Discuss and vote to form an emergency essential response team**