

A G E N D A
REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
SEAL BEACH MUTUAL EIGHT
July 23, 2018
Open Forum begins at 9:00 a.m. - Meeting begins at 9:30 a.m.
Building Five Conference Room B

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
2. SHAREHOLDER COMMENTS (2-3 minutes per shareholder)
3. ROLL CALL
4. INTRODUCTION OF GRF REPRESENTATIVE, STAFF, AND GUEST(S):

Mrs. Fekjar, GRF Representative
Ms. Hopkins, Mutual Administration Director
Mr. Swordes, Building Inspector
Mrs. Aquino, Recording Secretary
5. APPROVAL OF MINUTES:
Regular Meeting Minutes of June 25, 2018
6. BUILDING INSPECTOR'S REPORT Mr. Swordes
Permit Activity; Escrow Activity; Contracts & Projects; Shareholder and Mutual Requests (p.3-4)
7. GRF REPRESENTATIVE Mrs. Fekjar
8. **UNFINISHED BUSINESS**
 - a. Discuss and vote to approve/deny Roofing schedule for 2019–2029 (p.5)
 - b. Discuss and vote to approve/deny Roofing Financial Analysis (p.6-7)
 - c. Discuss and vote to approve/deny authorization to open a new checking or Money Market account for the roofing project (p.8)
 - d. Discuss and vote to approve/deny authorization to sell all bonds (rising interest rates, lower bond yields) for the roofing project (p.9)
 - e. Discuss and vote to approve/deny authorization to transfer BNY Mellon accounts to new checking/Money Market account for the roofing project (p.10)
 - f. Discuss and vote to approve/deny authorization to change investment strategies to Certificates of Deposit to benefit from rising interest rates for the roofing project (p.11)
 - g. Discuss and vote to amend Policy 7502.08 - Carport Regulations (p.12-19)
 - h. Discuss and vote to approve/deny Proposal from BrightView Landscape Services for Tree Trimming (p.20)
 - i. Review and sign the Directors' Code of Conduct

9. **NEW BUSINESS**

- a. Discuss and vote to approve/deny Shareholder request to purchase and plant a tree (p.21)
- b. Discuss and vote to approve/deny purchase of SmartBurners (p.22)
- c. Discuss Improvements and Cost of allowed for Park 189 A–L and Park 204–A (handout)

STAFF SECRETARY BREAK 11:00 a.m.

- 10. SECRETARY / CORRESPONDENCE Ms. Dolch
- 11. CHIEF FINANCIAL OFFICERS REPORT Mr. Park
- 12. MUTUAL ADMINISTRATION DIRECTOR Ms. Hopkins
- 13. ANNOUNCEMENTS
 - a. NEXT MEETING:
Monday August 27, 2018 at 9:00 a.m.
Building Five, Conference Room B
- 14. COMMITTEE REPORTS
- 15. DIRECTORS' COMMENTS
- 16. SHAREHOLDER(S)' COMMENTS (2-3 MINUTES)
- 17. ADJOURNMENT
- 18. EXECUTIVE SESSION

STAFF SECRETARY WILL LEAVE THE MEETING BY 12:10 p.m.

INSPECTOR MONTHLY MUTUAL REPORT

MUTUAL: **(08) EIGHT**

INSPECTOR: **ROBERT SWORDES**

MUTUAL BOARD MEETING DATE: **JULY 23RD 2018**

PERMIT ACTIVITY

UNIT #	DESCRIPTION OF WORK	GRF/CITY PERMIT	PERMIT ISSUE	COMP. DATE	CHANGE ORDER	RECENT INSPECTION	CONTRACTOR / COMMENTS
202 A	remodel	yes	07/19/17	03/31/18	no	2/8/18 final	Los Al Builders
184 E	central air	yes	12/14/17	04/30/18	no	1/30/18 final	Greenwood
182 i	windows, door	yes	01/26/18	04/21/18	no	4/21/18 final	Seaport
202 F	bath remodel	yes	02/21/18	05/05/18	no	5/14/18 final	Roberts
179 B	patio tile	yes	04/13/18	09/22/18	no	4/18/17 final	LW Décor
178 E	heatpump	yes	02/05/18	05/16/18	no	5/16/18 final	Greenwood
204 E	abatement of asbestos	GRF	04/17/18	04/23/18	no	4/24/18 final	PEA solutions
186 J	EZ access tub w/grab bar	yes	04/17/18	05/30/18	no	5/15/18 final	Nu Kote
194 H	4 retrofit windows by "Value"	yes	04/23/18	06/01/18	no	5/8/18 final	Swenman Company
204 E	bathroom remodel	yes	02/21/18	05/05/18	no	5/14/18 final	Roberts construction
204 E	flooring	GRF	05/01/18	05/10/18	no	5/14/18 final	Bixby Plaza Carpet&Flooring
177 J	EZ access tub w/grab bar	yes	04/16/18	05/26/18	no	5/16/18 final	Nu Kote
183 K	EZ access tub w/grab bar	yes	04/06/18	05/20/18	no	5/17/18 final	Nu Kote
199 F	EZ access tub w/grab bar	yes	05/04/18	06/15/18	no	5/23/18 final	Nu Kote
192 G	total remodel	yes	04/23/18	09/30/18	no	6/6/18 shear walls	Kress
192 G	total remodel	yes	04/23/18	09/30/18	no	6/18/18 pl/el/frame	Kress
198 A	microwave	yes	05/01/18	05/20/18	no	7/6/18 final	Real McCoy
205 F	heatpump/attic access/2.5ton	yes	07/10/18	10/11/18	no		Greenwood
194 A	windows/door/elec/stucco/dry	yes	01/31/18	04/30/18	no	5/8/18 final	Real McCoy
196 A	4 windows/one sliding door	yes	07/13/18	08/30/18	no		Seascope Enterprises
191 H	A/C 12,000 btu Fujitsu	yes	07/16/18	07/24/18	no		Alpine
184 F	carport cabinets	GRF	07/16/18	08/30/18	no		J & J Construction
186 J	kitchen remodel	yes	05/02/18	08/31/18	no		Los Al Builders

ESCROW ACTIVITY

UNIT #	NMI	PLI	NBO	FI	FCOEI	ROF	DOCUMENTS/COMMENTS
189 B		10/9/2017	03/05/18	3/22/2018	4/26/2018		
181 K		4/4/2018	04/12/18	4/12/2018	4/26/2018	6/18/2018	
200 G		11/16/2017	04/05/18	4/12/2018	4/25/2018	6/22/2018	
188 H		3/12/2018					
194 F		2/7/2018	05/15/18	5/22/2018	6/4/2018	6/15/2018	
191 A		2/27/2018	05/23/18	5/23/2018	6/7/2018	6/15/2018	
201 G		1/4/2018	05/30/18	5/31/2018	6/13/2018		
204 D		2/7/2018	06/01/18	6/1/2018	6/8/2018		
188 E		6/25/2018					
178 G		6/25/2018					
182 L		6/27/2018					
181 D		6/27/2018					

NMI = New Member Inspection PLI = Pre-Listing Inspection NBO = New Buyer Orientation
 FI = Final Inspection FCOEI = Final COE Inspection ROF = Release of Funds

INSPECTOR MONTHLY MUTUAL REPORT

MUTUAL: **(08) EIGHT**

INSPECTOR: **ROBERT SWORDES**

MUTUAL BOARD MEETING DATE: **JULY 23RD 2018**

CONTRACTS	
CONTRACTOR	PROJECTS
Brightview Landscape	Mutual gardening
So Cal Fire Protection	laundry room fire extinguishers
Empire Pipe and Supply	Mutual sewer cleaning
Fenn	termites and pest control
SITE VISITS	
UNIT	REASONS
June 25th 179 F	concerns over refrigerator
June 26th 179 F	after several visits had new refer installed
June 27th	put in W.O at S.M for Edison lights 6 total that need to be fixed
July 2nd 178 D	check on unit for bugs
July 5th bldgs 204/205	fire inspections of all 24 units
July 6th bldgs 203/202	fire inspections of all 24 units
July 10th bldgs 189/184	fire inspections of all 24 units
July 11th bldgs 177/179	fire inspections of all 24 units
July 12th bldgs 185/186	fire inspections of all 24 units
July 13th bldgs 197/196	fire inspections of all 24 units
July 16th bldgs 198/190	fire inspections of all 24 units
July 17th bldgs 183/182	fire inspections of all 24 units
July 18th bldgs 180/181	fire inspections of all 24 units
July 19th bldgs 191/192	fire inspections of all 24 units
July 20th bldgs 200/201	fire inspections of all 24 units

Mutual Corporation No. Eight

MEMO

TO: MUTUAL EIGHT BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: DISCUSS AND VOTE TO APPROVE/DENY ROOFING SCHEDULE FOR 2019-2029 (UNFINISHED BUSINESS, ITEM A.)
DATE: JULY 23, 2018
CC: MUTUAL FILE

On July 23 2018, the Mutual Board will vote to approve/deny the Roofing Schedule dated July 18, 2018 for 2019-2029.

I move to approve/deny the Roofing Schedule dated July 18, 2018 for the years 2019-2029 as follows:

<u>YEAR</u>	<u>BUILDINGS</u>
2019	179, 188, 201, 204
2020	178, 189, 191, 195
2021	182, 190, 199, 202, 205
2022	183, 184, 185, 187, 194
2023	177, 180, 192, 196, 198
2024	NO ROOFING
2025	NO ROOFING
2026	181, 186, 193, 197, 200
2027	NO ROOFING
2028	CARPORTS 92-96
2029	CARPORTS 97-103 (EXCLUDE 102)

Mutual Corporation No. Eight

MEMO

TO: MUTUAL EIGHT BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: DISCUSS AND VOTE TO APPROVE/DENY THE ATTACHED ROOFING FINANCIAL ANALYSIS (UNFINISHED BUSINESS ITEM B.)
DATE: JULY 23, 2018
CC: MUTUAL FILE

On July 23, 2018, the Mutual Board will vote to approve/deny the Roofing Financial Analysis (attached).

I move to approve/deny the Roofing Financial Analysis, summary as follows:

<u>YEAR</u>	<u>COST</u>
2019	\$340,000.00
2020	\$340,000.00
2021	\$425,000.00
2022	\$425,000.00
2023	\$425,000.00
2024	\$0
2025	\$0
2026	\$425,000.00
2027	\$0
2028	\$175,000.00
2029	\$210,000.00
2030	\$85,000.00

Reroofing funds analysis

as of July 6, 2018

Year to install	6/1/2018	2019	2020	2021	2022	2023	2024-2025	2026	2027
Buidling Number	No roof to install	179, 188, 201, 204	178, 189, 191, 195	182, 190, 199, 202, 205,	183, 184, 185, 187, 194	177, 180, 192, 196, 198	No roof to install	181, 186, 193, 197, 200	No roof to install
Number of Roof	0	4	4	5	5	5	0	5	0
Cost per roof	\$0.00	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$0	\$85,000	\$0.00
Total cost per year	\$0.00	\$340,000.00	\$340,000.00	\$425,000.00	\$425,000.00	\$425,000.00	\$0.00	\$425,000.00	\$0.00
Beginning balance in bank	\$670,984.31								
Contribution to reserves by end of the year	\$51,333.31	\$88,000.00	\$88,000.00	\$88,000.00	\$88,000.00	\$88,000.00	\$176,000.00	\$88,000.00	\$88,000.00
Funds in BNY Mellon	\$1,074,668.28								
Ending balance for Roofing reserves	\$1,796,985.90	\$1,544,985.90	\$1,292,985.90	\$955,985.90	\$618,985.90	\$281,985.90	\$457,985.90	\$120,985.90	\$208,985.90
Year to install	2028	2029	2030						
Building Number	Carports 92, 93, 94, 95, 96	Carports 97, 98, 99, 100, 101, 103	Roof 203						
Number of Roof	5	6	1						
Cost per roof	\$35,000.00	\$35,000.00	\$85,000.00						
Total cost per year	\$175,000.00	\$210,000.00	\$85,000.00						
Beginning balance in bank	\$208,985.90	\$121,985.90	-\$14.10						
Contribution to reserves by the end of the year	\$88,000.00	\$88,000.00	\$88,000.00						
Ending balance in bank	\$121,985.90	-\$14.10	\$2,985.90						

Mutual Corporation No. Eight

MEMO

TO: MUTUAL EIGHT BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: DISCUSS AND VOTE TO APPROVE/DENY AUTHORIZATION TO OPEN A
NEW CHECKING OR MONEY MARKET ACCOUNT FOR THE ROOFING
PROJECT (UNFINISHED BUSINESS, ITEM C)
DATE: JULY 23, 2018
CC: MUTUAL FILE

On July 23, 2018, the Mutual Board will vote to approve/deny authorization to open a new checking or Money Market account for the roofing project.

I move to approve/deny authorization to open a new checking or Money Market account for the roofing project.

Mutual Corporation No. Eight

MEMO

TO: MUTUAL EIGHT BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: DISCUSS AND VOTE TO APPROVE/DENY AUTHORIZATION TO SELL ALL BONDS (UNFINISHED BUSINESS ITEM D)
DATE: JULY 23, 2018
CC: MUTUAL FILE

On July 23, 2018, the Mutual Board will vote to approve/deny authorization to sell all bonds (due to rising interest rate and lower bond yields).

I move to approve/deny authorization to sell all bonds.

Mutual Corporation No. Eight

MEMO

TO: MUTUAL EIGHT BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: DISCUSS AND VOTE TO APPROVE/DENY AUTHORIZATION TO TRANSFER
BNY MELLON ACCOUNTS TO A NEW CHECKING OR MONEY MARKET
ACCOUNT (UNFINISHED BUSINESS ITEM E)
DATE: JULY 23, 2018
CC: MUTUAL FILE

On July 23, 2018, the Mutual Board will vote to approve/deny authorization to transfer BNY Mellon accounts to a new checking or Money Market account.

I move to approve/deny authorization to transfer BNY Mellon accounts to a new checking or Money Market account.

Mutual Corporation No. Eight

MEMO

TO: MUTUAL EIGHT BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: DISCUSS AND VOTE TO APPROVE/DENY AUTHORIZATION TO CHANGE INVESTMENT STRATEGIES TO CERTIFICATES OF DEPOSIT TO BENEFIT FROM RISING INTEREST RATES FOR THE ROOFING PROJECT (UNFINISHED BUSINESS, ITEM F)
DATE: JULY 23, 2018
CC: MUTUAL FILE

On July 23, 2018, the Mutual Board will vote to approve/deny authorization to change investment strategies to Certificates of Deposit to benefit from rising interest rates.

I move to approve/deny authorization to change investment strategies to Certificates of Deposit to benefit from rising interest rates.

Mutual Corporation No. Eight

MEMO

TO: MUTUAL EIGHT BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: DISCUSS AND VOTE TO AMEND POLICY 7502.08 – CARPORT REGULATIONS (UNFINISHED BUSINESS, ITEM G)
DATE: JULY 23 2018
CC: MUTUAL FILE

On July 23, 2018, the Mutual Board will vote to amend Policy 7502.08 – Carport Regulations (attached).

I move to amend Policy 7502.08 – Carport Regulations on a preliminary basis until the 30-day posting period is completed.

MUTUAL OPERATIONS**SHAREHOLDER REGULATIONS****Carport Regulations - Mutual Eight****A. Carport Use**

1. Carports are to be used for parking of self-propelled land vehicles in operating condition. Any stored items in the carports must be completely contained in the carport cabinets except as permitted in paragraph 4 below.
2. Current fire regulations prohibit the storage of fuel oil or any combustible material in the carport areas.
3. All vehicles, when parked in the carports, must be headed in. When parked, vehicles shall not extend beyond the edge of the roof drip line of the carport. Property, including secondary storage facilities, shall not interfere with the shareholder's vehicle fitting under the edge of the carport roof drip line. This may require removal of secondary storage facilities at owner's expense even if the secondary storage facilities have been approved by the Board and meet the design of this regulation.
4. The following property may be stored or used as storage under upper cabinets:
 - a. One bicycle, tricycle, folding shopping cart, hand cart, and stepladder of up to 8 feet, or, a combination of three such items; or
 - b. An enclosed 100+ gallon garden type container having dimensions of not less than approximately 23" x 24" x 50" and which shall be opaque and of a neutral earth tone color; or,
 - c. Secondary storage cabinets as described in Section E; or,
 - d. Bypass sliding doors as described in Section F.

Other property including motorcycles, motor bikes, mopeds, electric carts, bicycles, tricycles, etc., must not be parked between self-propelled vehicles because that would infringe upon another occupant's vehicle space.

5. Carports are for the use of Mutual Eight Shareholders and Registered Co-occupant. Use by anyone else is prohibited. Passenger vehicles are to be parked heading in, and shall be licensed and insured in compliance with Department of Motor Vehicles regulations. They shall also exhibit a current and valid Golden Rain Foundation identification decal issued by the Golden Rain Foundation and have current DMV registration tags. "

B. Carport Assignments

1. Carport assignments are controlled by the Mutual Corporation and a record of assignments is kept in the Stock Transfer Office of the Golden Rain Foundation.
2. Resident shareholders who want to change carport assignments must obtain the Mutual Board of Directors' approval so the change can be recorded in the Stock Transfer Office.
3. The request for carport re-assignment, if approved, is only temporary, and is valid only

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MUTUAL OPERATIONS**SHAREHOLDER REGULATIONS****Carport Regulations - Mutual Eight**

so long as both participating parties agree to the temporary change. One party determining to withdraw from the agreement may do so as may the successor owner of that party's apartment. The Mutual Corporation retains, at all times, the authority to revoke and cancel this temporary change of carport assignment, at its discretion. The re-assignment of carport spaces, herein provided, will automatically become null and void in the event of a sale of the stock representing either apartment, with absolutely no exceptions to the rules herein provided.

4. Carport space may not be rented to or used by anyone who is not a resident shareholder of Mutual Eight.

D. Oil Spills on Carport Floor or Street

1. In accordance with Seal Beach Municipal Code 9.20.010, any vehicle leaking oil, antifreeze, or any other hazardous material is prohibited from parking in a Mutual carport or on a Mutual street or driveway.
 - a. Kitty litter may not be used to cover hazardous materials and may not be disposed of in any Mutual trash container.
 - b. All hazardous waste materials, including kitty litter, must be disposed of at an Orange County Approved Hazardous Waste site.
 - c. Resident shareholders or guests who ignore this Municipal Code may be subject to fine and/or having their vehicle towed at their expense.

E. Secondary Carport Storage Cabinets

This has been developed in an effort to improve the appearance of the community and enhance property values by providing for and making uniform, the appearance of secondary (lower) cabinets.

1. Shareholders are permitted to have a secondary carport storage cabinet installed beneath their existing cabinet at the shareholder's expense, with the approval of the Mutual Eight Board of Directors and Building Inspector and obtaining the appropriate permit from the Physical Property Department before the cabinets are installed. If a cabinet is installed without permit or not in conformity with this standard design and specified materials, the cabinet shall be removed at the expense of the shareholder.
2. Shareholder shall use a standard design approved by Mutual Eight.
3. The dimensions of the lower, secondary cabinet must conform to the dimensions of the upper cabinet. The lower cabinet doors and hardware must align with the doors and hardware of the upper cabinet. The depth of the lower, secondary storage cabinet must not exceed the depth of the concrete shelf. Width must match the width of the upper cabinet.

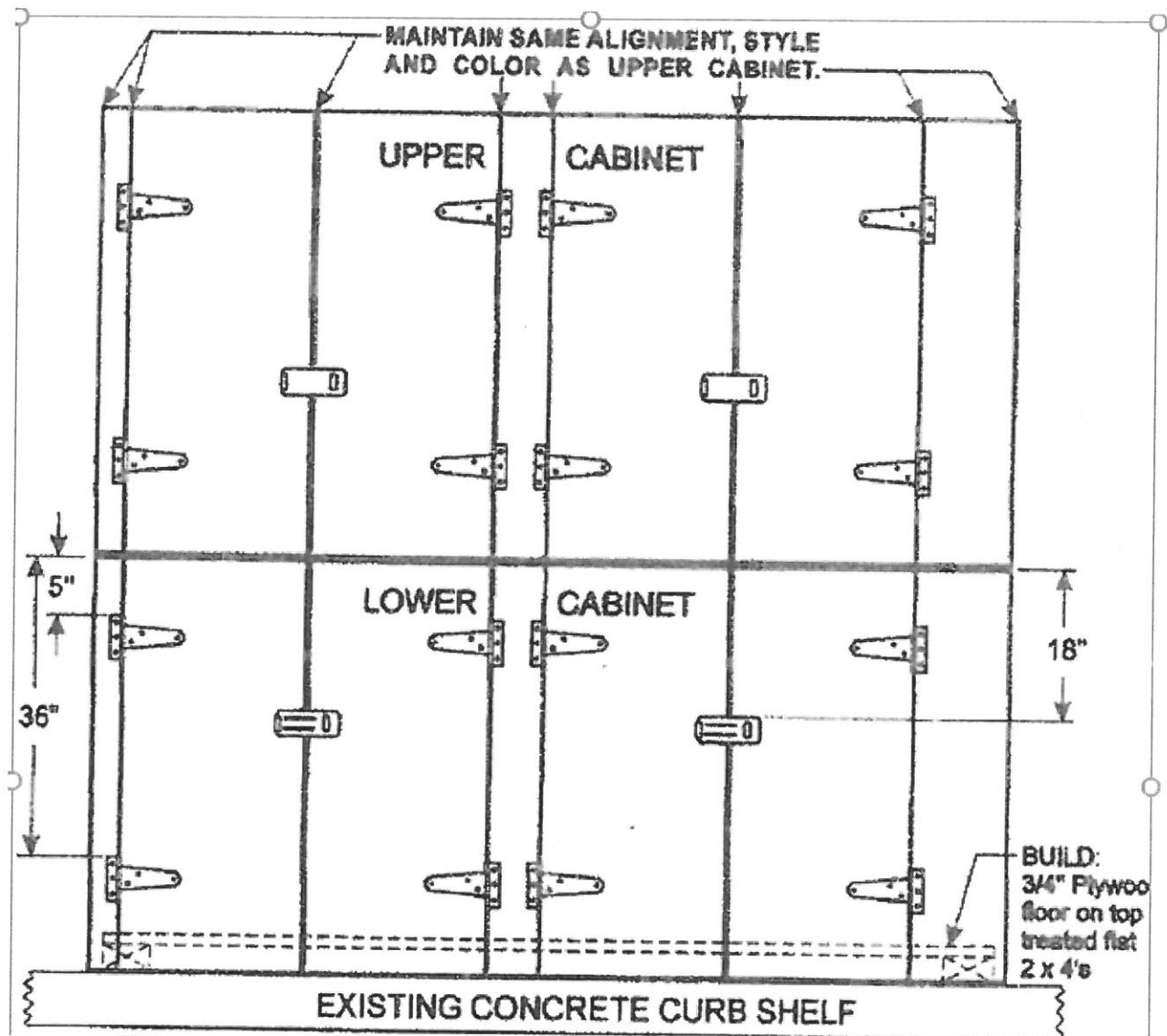
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MUTUAL OPERATIONS**SHAREHOLDER REGULATIONS****Carport Regulations - Mutual Eight**

4. Exterior paint and hardware must match the existing, standard upper cabinet.
5. The shareholder is responsible for maintaining and repairing any damage to his/her carport cabinet.
6. Secondary cabinets are a non-standard addition. If a subsequent owner does not want the secondary cabinet, the seller must remove the secondary cabinet and restore the area to original condition at seller's (shareholder's) expense.
7. Due to the vulnerability to damage from vehicles being parked in front of the secondary cabinet, no electricity will be installed inside the secondary cabinet. Any electrical charging station allowed by California Civil Code Section 4745, as may be amended from time-to-time, shall be contained in the upper cabinet or elsewhere as may be practical and permitted by law and applicable codes in effect.
8. Installation of secondary cabinets shall not exempt the shareholder from the requirement that vehicles parked in the carport stall shall not extend beyond the drip line of the roof and gutters.
9. Installation of secondary cabinets replaces the shareholder's permission to store a bicycle or tricycle, folding cart, and ladder outside of the standard cabinets.
10. Only treated wood purchased through the Property Management Department or treated by an approved contractor with the wood being approved by the Building Inspector.

Materials:

- a. Door panels, end and sides, 3/4" sanded plywood handy panels, good one side or better; exterior grade.
- b. Top and floor, 1/2" sanded plywood panels, good one side or better, exterior grade
- c. Framing and center strip for hinges, 2" x 4"
- d. Strips for hinges, 1" x 4"
- e. ~~Front edge of floor finished with 3/4" plywood strip~~
- f. Floor shall sit firmly upon treated 2" x 4" boards
- g. ~~Concrete wheel stop 30" from curb shelf~~ **Four foot plastic stop adjusted for vehicle measurements and may be required by Mutual Directors per individual site.**

MUTUAL OPERATIONS**SHAREHOLDER REGULATIONS****Carport Regulations - Mutual Eight****Notes:**

1. Lower cabinet will vary from 46 1/2" to 48" in height. Build accordingly
2. Lower cabinet front must be flush with existing concrete curb shelf
3. Block all areas between upper and lower cabinet to prevent rodent intrusion.
4. Install 4' long standard size wheel stop and secure with two 5/8" Zinc plated Hex head bolts and Zinc plated Fender washers, use appropriate concrete anchors.
(solid plastic stops are preferable) Adjust distance for specific vehicle.

Materials (or equivalent)

1. HASP = Masterlock No. 704DOF – Big Paint Store \$6.50 ea.
2. HINGES = Stanley, SKU-218272 Heavy Duty Gate Hinge – Hardware Source -\$2.49 ea
3. Use quality 3/4" exterior plywood on front doors and sides with the same or better finish as the top cabinets and calk where needed.
4. Prime and paint all visible surfaces, inside and out.
5. All lumber, including plywood, must be treated for insects and rot.

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MUTUAL OPERATIONS

SHAREHOLDER REGULATIONS

Carport Regulations - Mutual Eight

F. ~~Secondary Carport Sliding Bypass Sliding Doors~~

~~— This has been developed in an effort to improve the appearance of the community and enhance property values by providing for and making uniform the appearance of secondary (lower) sliding doors.~~

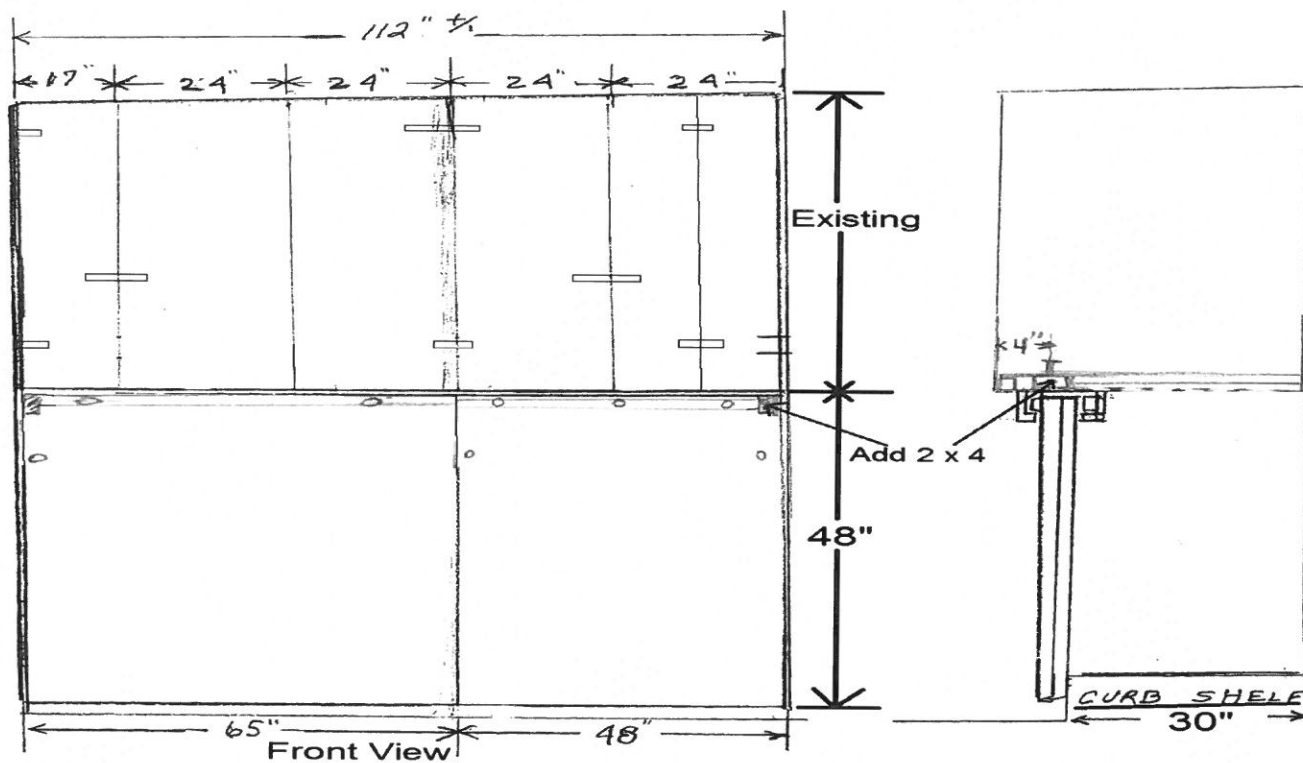
- ~~1. Shareholders are permitted to have secondary carport storage areas behind sliding bypass doors beneath their existing cabinet at the shareholder's expense, with the approval of the Mutual Eight Board of Directors and the Building Inspector and obtaining the appropriate permit from the Physical Property Department before the sliding bypass doors are installed. If bypass sliding doors are installed without permit or not in conformity with this standard design and specified materials, the doors and hardware shall be removed at the expense of the shareholder.~~
- ~~2. Shareholders shall meet the standard design contained in this regulation.~~
- ~~3. The dimensions of the lower sliding bypass doors must conform to and align with the length of the upper cabinet and the centerline of the two sets of doors shall align with the center post of the upper cabinet doors. (Note: This is not the true center of the cabinet because the upper doors are offset.)~~
- ~~4. Exterior paint must match the existing, standard upper cabinet.~~
- ~~5. The shareholder is responsible for maintaining and repairing any damage to his/her carport's sliding bypass doors.~~
- ~~6. Sliding bypass doors are a non-standard addition. If a subsequent owner does not want the secondary storage unit, the seller must remove the secondary unit and restore the area to original condition at seller's (shareholder's) expense.~~
- ~~7. Due to the vulnerability to damage from vehicles being parked in front of the secondary sliding bypass doors, no electricity will be installed inside the space under the upper cabinets. Any electrical charging station allowed by California Civil Code Section 4745, as may be amended from time to time, shall be contained in the upper cabinet or elsewhere as may be practical and permitted by law and applicable codes in effect.~~
- ~~8. Installation of secondary sliding bypass doors shall not exempt the shareholder from the requirement that vehicles parked in the carport stall shall not extend beyond the drip line of the roof and gutters.~~
- ~~9. Installation of secondary sliding bypass doors replaces the shareholder's permission to store a bicycle or tricycle, folding cart, hand cart, and ladder or large container outside of the standard cabinets.~~

MUTUAL OPERATIONS**SHAREHOLDER REGULATIONS****Carport Regulations - Mutual Eight**

10. ~~Only wood treated for insects and rot and purchased through the Service Maintenance Department, or, treated for insects and rot by an approved contractor with the wood treatment being approved by the Building Inspector may be used.~~

Materials:

- a. ~~Door panels, end and sides, $\frac{3}{4}$ " sanded plywood handy panels, good one side or better, exterior grade.
Sliding door (1) 48" x 65"
Sliding door (2) 48" x 50"
Sides (2) 30" x 48"
Framework 2" x 4" x 112"~~
- b. ~~Concrete wheel stop approximately 30" from curb shelf. Exact measurement shall be determined by the individual vehicle to be parked in the space. Curb may be waived with Physical Property Committee's written permission.~~
- c. ~~Overhead bypass frame, rail, and hanging hardware shall be of sufficient strength and design to support the weight of the doors. Hang overhead frame from 2" x 4" run 4" back from front edge, parallel with front, between 2" x 4"s under overhead cabinets.~~
- d. ~~2" x 4" framework shall be of cedar or treated wood.~~



(June 18)

MUTUAL OPERATIONS**SHAREHOLDER REGULATIONS****Carport Regulations - Mutual Eight**

<u>Violation</u>	<u>1st</u>	<u>2nd and Subsequent</u>
1. <u>Assigned Parking Space or restricted parking Space</u>	<u>25.00</u>	<u>25.00</u>
2. <u>Blocking Crosswalk (not applicable to Mutual Eight)</u>	<u>25.00</u>	<u>25.00</u>
3. <u>Expired or Invalid State Vehicle Registration*</u>	<u>50.00</u>	<u>50.00</u>
4. <u>Flat Tires</u>	<u>Fix-It</u>	<u>25.00</u>
5. <u>"For Sale" sign on Vehicle</u>	<u>20.00</u>	<u>20.00</u>
6. <u>Handicap Parking without Placard or Handicap ID Displayed</u>	<u>100.00*</u>	<u>200.00</u>
7. <u>Hazardous Materials Leaking</u>	<u>50.00</u>	<u>50.00</u>
8. <u>Limited Time Parking</u>	<u>20.00</u>	<u>20.00</u>
9. <u>Maintenance or Repair</u>	<u>25.00</u>	<u>25.00</u>
10. <u>No Valid GRF Vehicle Decal or Parking Permit Displayed</u>	<u>20.00</u>	<u>20.00</u>
11. <u>Parked on Sidewalk or Grass</u>	<u>25.00</u>	<u>25.00</u>
12. <u>RED ZONE: Bus Stop</u>	<u>25.00</u>	<u>25.00</u>
13. <u>RED ZONE: Fire Hydrant</u>	<u>100.00</u>	<u>200.00</u>
14. <u>RED ZONE: Mail Box (not applicable to Mutual Eight)</u>	<u>25.00</u>	<u>25.00</u>
15. <u>RV or VUFR - Generator Running 8pm – 8am</u>		<u>50.00</u>
16. <u>RV or VUFR - Jack Support: None or Inadequate</u>	<u>50.00</u>	<u>50.00</u>
17. <u>RV or VUFR Parked Over 72 (Seventy-Two) Hours on TRUST STREET</u>	<u>40.00</u>	<u>40.00</u>
18. <u>Washing any vehicle on Trust Property (except Car Wash areas)</u>	<u>20.00</u>	<u>20.00</u>
19. <u>Washing a Non-resident Vehicle at Car Wash</u>	<u>20.00</u>	<u>20.00</u>

* Fine will be waived on first offense if placard and/or paperwork that was current at time of Citation is presented. The Security Services Director has the right to waive the first offense fine if needed paperwork is presented to them.

MUTUAL ADOPTION

EIGHT: 02-25-80

AMENDMENTS

09-23-90, 09-24-01, 10-27-03, 03-22-04, 11-22-04, 01-22-07, 11-24-08, 02-23-15, 7-25-16, 09-26-16, 6-25-18

Mutual Corporation No. Eight

MEMO

TO: MUTUAL EIGHT BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: DISCUSS AND VOTE TO APPROVE/DENY BRIGHTVIEW LANDSCAPE SERVICES PROPOSAL FOR TREE TRIMMING (UNFINISHED BUSINESS, ITEM H)
DATE: JULY 23, 2018
CC: MUTUAL FILE

On July 23 2018, the Mutual Board will vote to approve/deny the June 25 2018 Brightview Landscape Services proposal to trim 40 trees not to exceed a cost of \$6,200.00. There are currently 37 trees on the proposal and 3 more will be added.

I move to approve/deny the June 25, 2018 Brightview Landscape Services proposal to trim 40 trees at a cost not to exceed \$6,200.00.

Mutual Corporation No. Eight

MEMO

TO: MUTUAL EIGHT BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: DISCUSS AND VOTE TO APPROVE/DENY SHAREHOLDER REQUEST TO PURCHASE AND PLANT A TREE (NEW BUSINESS, ITEM A)
DATE: JULY 23, 2018
CC: MUTUAL FILE

On July 23 2018, the Mutual Board will vote to approve/deny the request of the shareholder in Unit 177-C to plant either a Blue Potato tree, a Tea Myrtle tree or an equivalent approved by the BrightView Project Manager.

I move to approve/deny the request of the shareholder in Unit 177-C to plant either a Blue Potato tree, a Tea Myrtle tree or an equivalent approved by the BrightView Project Manager.

Mutual Corporation No. Eight

MEMO

TO: MUTUAL EIGHT BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: DISCUSS AND VOTE TO APPROVE/DENY PURCHASE OF SMARTBURNERS
(NEW BUSINESS, ITEM B)
DATE: JULY 23, 2018
CC: MUTUAL FILE

On July 23 2018, the Mutual Board will vote to approve/deny authorization for the Mutual President to order a maximum of 258 SmartBurners for Buildings 203-177 through the Purchasing Department from funds already allocated in Reserves.

I move to approve/deny authorization for the Mutual President to order a maximum of 258 SmartBurners for Buildings 203-177 through the Purchasing Department from funds already allocated in Reserves.